

NORTHFIELD TOWNSHIP
Township Board
Minutes
May 8, 2012

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Mozurkewich at 8350 Main Street.

PLEDGE/INVOCATION

Supervisor Mozurkewich led those present in the Pledge of Allegiance and Mozurkewich provided a brief prayer.

ROLL CALL

Debra Mozurkewich	Present
Michele Manning	Present
Cynthia Wilson	Absent with notice
Wayne Dockett	Present
Samuel Iaquinto	Present
Michael Magda	Present
Mark Stanalajczo	Present

Also present:

Wastewater Treatment Plant Superintendent
Tim Hardesty
Public Safety Director William Wagner
Police Lt. Tim Greene
Senior Center Director Susan Laity
Controller Richard Yaeger
Recording Secretary Lisa Lemble
Members of the community

CONSENT AGENDA:

- **Minutes**
- **Bills**

- ▶ **Motion:** Iaquinto moved, Magda supported, that the items in the consent agenda be approved as presented.

Dockett asked that all items be removed from the consent agenda.

Iaquinto withdrew his motion.

ADOPT BALANCE OF AGENDA

Iaquinto asked that Item 4 be deleted and handled under department head reports by Interim Township Manager Wagner. Mozurkewich said the Township Supervisor has the statutory right to present the budget.

- ▶ **Motion 1:** Iaquinto moved, Magda supported, that balance of the agenda be adopted with the business in Item 4 moved to the Township Manager's report.

Mozurkewich said that motion was out of order.

- ▶ **Motion 2:** Iaquinto moved, Magda supported, that the ruling of the Supervisor be appealed.

Mozurkewich disputed this, citing Michigan state statute. Stanalajczo said he conferred with the Township attorney about this and the attorney confirmed that Wagner is the Township Manager regardless of what Mozurkewich believes and so may handle budget matters. The Board conducted a lengthy discussion about the interpretation of State law and additional changes to the agenda.

Stanalajczo polled the Board.

Motion 2 carried 5—0—1 on a voice vote, Mozurkewich not voting.

- ▶ **Amended Motion 1:** Magda moved, Iaquinto supported, that the agenda be adopted with Item 4 removed, *Tax Tribunal* added as Item 1A, *Minutes/Bills/Other* added as item 21, and *Directing the Township Attorney to Prepare an Ordinance* as item 22. **Amended Motion 1 carried 6—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, said the discussion during the last 25 minutes was disgusting.

CLOSED SESSION

- ▶ **Motion:** Magda moved, Manning supported, that the Board go into closed session pursuant to MCL 15.268(8) to discuss confidential attorney-client communication. **Motion carried 5—1 on a roll call vote, Iaquinto opposed**
- ▶ **Motion:** Mozurkewich moved, Stanalajczo supported, that the Board return to open session. **Motion carried 6—0 on a voice vote.**
- ▶ **Motion:** Iaquinto moved, Stanalajczo supported, that Robert's Rules of Order be suspended for the purpose of this meeting. **Motion carried 4—2 on a voice vote, Manning and Mozurkewich opposed.**

REPORTS

Department Heads

Fire. Chief Wagner reviewed his written report and added they have applied for FEMA fire prevention grants.

Township Manager.

- ▶ **Motion:** Iaquinto moved, Magda supported, that \$3,825 be authorized for Cushard Design Associates to proceed with the specified items for 75 Barker Road so the Board will know how to proceed with the building. **Iaquinto called the question. Mozurkewich asked for a roll call vote. Motion failed 3—3 on a voice vote, Manning, Mozurkewich, and Dockett opposed.**

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
May 8, 2012**

- ▶ **Motion:** Iaquinto moved that payment of \$4,242.86 be authorized to Viperspace to provide the equipment and services for web streaming Township Board and other meetings held in this meeting space. **Motion failed 1—5, Iaquinto in favor.**
- ▶ **Motion:** Magda moved, Stanalajczo that Wagner investigate the cost winterizing the truck bay of 75 Barker Road as well as removing and capping the chimney. **Motion carried 6—0 on a voice vote.**
- ▶ **Motion:** Magda moved, Mozurkewich supported, that the Washtenaw County Hazmat Team be reimbursed \$5,841.27 for the services they rendered on the highway for the Township. **Motion carried 6—0 on a voice vote.**
- ▶ **Motion:** Stanalajczo moved, Mozurkewich supported, that the Supervisor be authorized to enter into the HVA contract for fire dispatching. **Motion carried 6—0 on a voice vote.**
- ▶ **Motion:** Stanalajczo moved, Mozurkewich supported, that payment of \$1,938 be authorized for mechanical emergency repairs on the ventilation system in the dispatch area. **Motion carried 6—0 on a voice vote.**
- ▶ **Motion:** Magda moved, Mozurkewich supported, that four members of the Police and Fire Departments and the Township Clerk be enrolled for the Gordon Graham speaking event on June 11th. **Motion carried 6—0 on a voice vote.**
- ▶ **Motion:** Stanalajczo moved, Iaquinto supported, that payment of \$35 for each of two webinars and \$56 for another webinar be approved. **Motion carried 5—1 on a voice vote, Mozurkewich opposed.**

Police. Lt. Timothy Greene reviewed the written Police report.

Senior Center. Director Laity referred to her written report and added that a speaker will be providing information about benefits for veterans and spouses on June 20th.

Wastewater Treatment. Superintendent Hardesty referred to his written report. He added that three contractors said they would provide bids for installing the required effluent flow meter, but only two submitted bids.

- ▶ **Motion:** Iaquinto moved, Magda supported, that Utilities Instrumentation Services be installed to install the required effluent flow meter at a cost of \$4,765.00, and Tetra Tech be authorized to perform the engineering at a cost of \$1,500. **Motion carried 6—0 on a voice vote.**

Supervisor

Mozurkewich said she had nothing to report.

Downtown Development Authority

Did not meet.

Zoning Board of Appeals

Did not meet.

Planning Commission

- ▶ **Motion:** Iaquinto moved, Mozurkewich supported, to direct the Planning Commission to develop a sewer service expansion policy as required by the proposed master plan. **Motion carried 6—0 on a voice vote.**

ACTION ITEMS

**1A.
Tax Tribunal**

- ▶ **Motion:** Manning moved, Stanalajczo supported, to approve the proposal from Jack J. John to do an appraisal at a cost of no more than \$5,000. **Motion carried 6—0 on a voice vote.**

**1B.
Lawn Bids for 2012**

Manning opened and read aloud four lawn care bids from D&S Lawn Care, J&M Landscaping, Chase Lawn Care, and Green Isle.

- ▶ **Motion:** Iaquinto moved, Magda supported, that J&M Landscaping be awarded the lawn cutting contract per their proposal with their work be supervised by the Township Supervisor.

Mozurkewich asked for a roll call vote.

Motion carried 4—2 on a roll call vote, Mozurkewich and Dockett opposed.

**2.
Civic Event Application
for Summerfest Concert Series**

- ▶ **Motion:** Iaquinto moved, Mozurkewich supported, that the Civic Event Application for the Summerfest Concert Series at 75 Barker Road be approved as presented. **Motion carried 6—0 on a voice vote.**

**3.
Request for Street Banner from
Lakeside Performing Arts Company**

- ▶ **Motion:** Iaquinto moved, Magda supported, that hanging of the Lakeside Performing Arts banner be approved as described during August and the first two weeks of September to advertise their performance of Annie. **Motion carried 6—0 on a voice vote.**

4.

Budget Workshop for WWTP, Building Authority, DDA, Sewer District #3, Sewer District #5, Seven Mile Sewer District, North Territorial Sewer District, and Public Safety Buildings Fun

Removed from the agenda.

5.

Natural Gas Quotes

- ▶ **Motion:** Magda moved, Stanalajczo supported, that the Township enter into a one-year contract beginning in June, 2012, with MCF (Option 1) for the provision of natural gas at a cost of \$3.55/mcf.
Motion carried 6—0 on a voice vote.
- ▶ **Motion:** Magda moved, Stanalajczo supported, that the previous motion be rescinded.
Motion carried 6—0 on a voice vote.
- ▶ **Motion:** Magda moved, Stanalajczo supported, that the Township enter into a one-year contract beginning in June, 2012, with MCF (Option 1) for the provision of natural gas at a cost of \$3.55/mcf, pending review of the contract by legal counsel.
Motion carried 6—0 on a voice vote.

6.

Emergency Warning/Early Warning Methods

- ▶ **Motion:** Mozurkewich moved, Manning supported, that the Public Safety Director be directed tell the County that the Township would like to be included on the list of communities for an additional siren, and if the Township is not eligible for a grant the Township would pay the entire cost for an additional siren, location to be determined by the Public Safety Director. **Motion failed 2—4 on a voice vote, Mozurkewich and Manning in favor.**

7.

Paint Contractor at 75 Barker Road

- ▶ **Motion:** Iaquinto moved, Stanalajczo supported, that if Tammi Johnson of Paint Resources Unlimited has not painted the building satisfactorily within 30 days that the Township attorneys be directed to start legal action. **Motion carried 6—0 on a voice vote.**

8.

Bond Refinancing Costs

- ▶ **Motion:** Iaquinto moved, Magda supported, that Controller Yaeger be directed to refinance the Township's bonds with Bendzinski & Co. as described in in his memo of May 3rd for a savings of \$456,000 at a cost of \$121,000.

Mozurkewich said it is improper to direct an unelected person to do this. She said he should be directed to pursue the refinancing on behalf of the Board. Mozurkewich again

objected to the wording of the motion and ruled it out of order.

Iaquinto withdrew his motion.

- ▶ **Motion:** Manning moved, Magda supported, that Controller Yaeger be directed to work with Bendzinski & Co. to pursue refinancing of the Township's bonds.
Motion carried 6—0 on a voice vote.

Items 11B and 17 were heard at this point to accommodate members of the public.

RECESS

Mozurkewich recessed the meeting for 10 minutes.

Mozurkewich reconvened the meeting at 10:30.

9.

Compensation to Bill Wagner for Interim Township Manager Position

- ▶ **Motion:** Iaquinto moved, Magda supported, that the Township compensate Bill Wagner \$500/month for his services as Township Manager retroactive to and inclusive of March 2012.

Mozurkewich said this motion is out of order because one person cannot hold two positions at the same time. Stanalajczo said Mozurkewich delayed the proceedings for 45 minutes at the beginning of the meeting with this argument. He urged her to call the Township attorney for clarification. He said she is not an attorney and cannot call anything the Board does illegal and refuse to perform her statutory duties.

Stanalajczo polled the Board.

Motion carried 4—0—2 on a voice vote, Mozurkewich and Manning not voting.

10.

All Employees Report to Bill Wagner

- ▶ **Motion:** Iaquinto moved, Magda supported, that all employees, engineers, building code enforcers, and planning consultants report to Bill Wagner, except for the Deputies of the Treasurer, Clerk, and Supervisor. All township employees do not report to any individual board members and no individual board member shall direct employees individually except as described above.

Mozurkewich ruled this out of order and said it is not appealable. Stanalajczo polled the Board.

Motion carried 4—0—2 on a voice vote, Mozurkewich and Manning not voting.

**11A.
Amending Budget to Move Yaeger's Salary
from Clerk's Budget**

- ▶ **Motion:** Iaquinto moved, Stanalajczo supported, that Rick Yaeger be directed to amend the 2011-12 budget to remove his salary from the Clerk's budget and to move it to the General Fund as a new line item.

Mozurkewich ruled this out of order and said it is not appealable. Iaquinto polled the Board.

Motion carried 4—0—2 on a voice vote, Mozurkewich and Manning not voting.

- ▶ **Motion:** Iaquinto moved, Stanalajczo supported, that the Township attorneys review the last three motions and advise whether they were lawful and must be carried through because they are the lawful acts of the Board. **Motion carried 4—0—2 on a voice vote, Mozurkewich and Manning not voting.**

**11B.
Non-Motorized Pathway**

[Heard following item 8].

Dockett explained his concern about a water problem on the pathway, and Mike Boss and Brent LeVanway of Boss Engineering provided information and explained what they will be doing to address it.

**12.
Healthcare Ordinance**

- ▶ **Motion:** Stanalajczo moved, Magda supported, that the Northfield Township Benefits Ordinance be accepted as presented at this meeting. **Motion carried 4—2 on a roll call vote, Mozurkewich and Manning opposed. Resolution adopted.**

**13.
Resolution on Act 7 Interlocal Agreement**

- ▶ **Motion:** Stanalajczo moved, Magda supported, that Resolution to Withdraw from the Northeast Communities Countywide Transit Authority Selection Act 7 Interlocal Agreement be approved as presented. **Motion carried 5—1 on a roll call vote, Mozurkewich opposed. Resolution adopted.**

**14.
Board Policy on Release of Privileged Information**

- ▶ **Motion:** Stanalajczo moved, Iaquinto supported, that the Northfield Township Board Policy on Release of Privileged Information be adopted as presented. **Motion carried 4—2 on a voice vote, Mozurkewich and Dockett opposed.**

**15.
Board Policy on Board Member
Attendance/Participation at Statutory/Advisory
Commissions/Committees**

- ▶ **Motion:** Stanalajczo moved, Iaquinto supported, that the Northfield Township Board Policy on Board Member Attendance/Participation at Statutory/Advisory Commissions/Committees be adopted as presented.

Mozurkewich said the motion is out of order. Iaquinto polled the Board.

Motion carried 4—0—2 on a voice vote, Manning and Mozurkewich not voting.

**16.
Board Policy for Meeting with Planner,
Zoning Administrator, Engineers,
and Other Professionals**

- ▶ **Motion:** Stanalajczo moved, Iaquinto supported, that the Board Policy for Meeting with Planner, Zoning Administrator, Engineers, and Other Professionals be adopted as presented. **Motion carried 4—2 on a voice vote, Mozurkewich and Dockett opposed.**

**17.
Engineering RFP**

[Heard following items 8 and 11B].

- ▶ **Motion:** Iaquinto moved, Magda supported, that the RFQs that came in for civil engineers be submitted to Board members for review and judged by each Board member and brought back to the next meeting according to the criteria selection guide so the Board can make a decision. **Motion carried 6—0 on a voice vote.**

**18.
Hiring Process for Township Manager**

Manning noted 62 applications have been received and the Board briefly discussed how to evaluate them.

**19.
Blue Skies Advisory Commission**

Iaquinto said if an advisory commission such as the Blue Skies Commission puts out a letter Board members should at least get a copy. He referred to a letter from the Commission that had been included in the Whitmore Lake School District board packet. In answer to questions from Magda, Mozurkewich said she sits on that Commission and she directed that the letter in question be sent to the school board and variety of other groups.

20.
Basement

The Board briefly discussed what actions will be taken to organize materials stored in the basement of the Public Safety Building.

21.
Minutes/Bills/Other

- ▶ **Motion:** Iaquinto moved, Stanalajczo supported, that the minutes of the regular Township Board meeting of April 10, 2012, the bills, and other consent agenda items be approved as presented.
Motion carried 6—0 on a voice vote.

22.
Directing the Township Attorney
to Prepare an Ordinance

- ▶ **Motion:** Magda moved, Stanalajczo supported, that the Township Attorney be directed to prepare an ordinance forbidding salary and benefits increases of seated

electd officials without voter approval at a general election. **Motion carried 6—0 on a voice vote.**

SECOND CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

Board members made comments on several subjects. Manning noted that applications for public office must be submitted to her office by Tuesday, May 15th at 4:00 P.M.

- ▶ **Motion:** Iaquinto moved, Magda supported, that Iaquinto be included in the Gordon Graham training on June 14th. **Motion carried 6—0 on a voice vote.**

ADJOURNMENT

- ▶ **Motion:** Magda moved, Manning supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting adjourned at 12:03 a.m.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on

Michele K. Manning, Clerk

Official minutes of all meetings, as well as expanded notes, are available on the Township's website at http://twp.northfield.mi.us/boards/twp_board